

MINUTES  
REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
EDUCATION SERVICE CENTER REGION 11  
February 22, 2021

The minutes reflect the order in which agenda items were discussed and acted upon.

**A. Call to Order and Roll Call – Dr. Bryce, Chairman**

Dr. Bryce called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:30 a.m., Monday, February 22, 2021, via video conferencing.

Members Present	Dr. Cathy Bryce, Chairman Dr. Larry Blair, Vice-Chairman Mr. Dennis Hughes, Place 4 Dr. Jay Thompson, Place 5 Mr. Weldon Hafley, Place 6 Ms. Natalie Texada, Charter School Member
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Members Absent	Mr. G.B. Bailey, Secretary Mr. J.B. Morgan, Place 7
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Staff Members Present	Dr. Clyde W. Steelman, Jr., Executive Director, John Petree, Rory Peacock, Brandilyn DePalma, Laura Weir, Laurie Enocksen, Dr. Inelda Acosta, Lori Burton, Elizabeth Schrader, Laura McKean, Rebecca Harris, Travis Whisenant, April Whisenant, and Nelline Dignum
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Guest(s)	None
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**B. Invocation**

Dr. Thompson gave the invocation.

**C. Citizen / Employee Comments**

Dr. Steelman commended the technology department for taking care of the service center and the LEAs during the winter snowstorm and widespread power outages.

**D. Public Hearing**

1. ESC Region 11 2019-20 Regional Performance Data

Ms. Schrader presented the ESC Region 11 2019-20 Regional Performance Data.

No one addressed the board regarding the Regional Performance Data. Chairman Bryce closed the public hearing.

**E. Approve Minutes of December 14, 2020 Board Meeting**

A motion was made by Mr. Hughes, seconded by Dr. Blair, and passed (unanimously) that the board approve the minutes of the December 14, 2020 board meeting as presented. (Copy attached to the permanent record.)

**F. CONSENT AGENDA**

A motion was made by Dr. Thompson, seconded by Dr. Blair, and passed (unanimously) that the board approve the following consent agenda items as presented except for Item F.6. This item will be discussed separately. (Copies attached to the permanent record.)

1. Check Registers for November and December 2020
2. Financial Reports for November and December 2020
3. Investment Reports for November and December 2020
4. Budget Amendments for November and December 2020
5. RFQ #2020-07 – Multi-Function Devices and Production Equipment: Equipment and Maintenance
7. RFP #21-02-28 – Centralized Automation System (Textbook, Asset & Library Management)
8. RFP #21-03-26 – E-Rate Internet Access Service

**SEPARATE ITEMS**

6. RFQ #2021-01 – Audit Services

A motion was made by Dr. Blair, seconded by Dr. Thompson, and passed (unanimously) that the board accept the recommendation to award Weaver and Tidwell, L.L.P. the contract term for the audit services for the 2021 fiscal year, renewing annually for four additional fiscal years, ending August 31, 2025.

**G. Report on Board Election**

The ESC received applications from Dr. Larry Blair for Place #1, representing Johnson and Somervell Counties, Mr. Dennis Hughes for Place #4, representing Hood and Erath Counties, and Dr. Karen Rue for Place #7, representing Tarrant County. No other applications were received; therefore, an election is not necessary.

**H. Construction Update**

1. Consider Phase 1 Upgrade

Ms. DePalma updated the board on the enhancements and redesign of the front entrance to create a more controlled environment as well as a repurpose of one of the TETN/RETN rooms to a professional video conference room. The recommendation and recommended motion included in the board book is incorrect. The recommendation is to approve the initial estimate of \$994,870 and to move forward with Huckabee and Associates on official drawings. A motion was made by Mr. Hafley, seconded by Ms. Texada, and passed (unanimously) to move forward with Huckabee and Associates and to approve up to \$1,000,000 for Phase 1 renovation for safety and video conference room upgrade.

**I. Discuss eWorks Pilot (Remote)**

Dr. Lawrence, Mr. Peacock, Ms. DePalma, and Dr. Steelman updated the board on expectations, progress, support, flexibility, and project management of the pilot program. The employees participating in the pilot have little or no interaction with LEAs.

**J. INFORMATION ITEMS**

1. Grant Applications
2. Personnel Report
3. Commissioner's Meeting Update  
This item will be addressed in agenda item K.
4. Technology Update
  - a. Internal Upgrades  
Mr. Peacock updated the board on the infrastructure upgrade target date of late May.
5. Instructional Services Update
  - a. Reading Academies  
Mr. Petree updated the board.
  - b. Other State Initiatives  
Mr. Petree updated the board.

**K. Discuss Commissioner's Virtual Visit/Executive Director Evaluation**

On January 13, 2021, the Commissioner met virtually with about 15 ESC Region 11 staff members. He was very impressed with what ESC Region 11 is doing. Ms. Harris addressed the board regarding regional implementation level and cohort structure. Ms. McKean addressed the board regarding student improvement formative and summative metrics, District Coordinator of School Improvement and principal gaps, diagnostic average growth, and annual unused School Improvement Grant funds. Dr. Steelman had a very positive follow-up meeting with Commissioner Morath. There will probably be another meeting in the next couple of months.

**L. Consider Action on Items Discussed in Executive Session, If Any**

There was no executive session.

**M. ADJOURN**

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, April 26, 2021, at 10:30 a.m. Being no further business, a motion was made by Dr. Blair, seconded by Mr. Hughes, and passed (unanimously) to adjourn the meeting. Chairman Bryce declared the meeting adjourned at 11:50 a.m.

Respectfully Submitted,

  
Cathy Bryce (Apr 26, 2021 21:53 CDT)

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Dr. Cathy Bryce, Chairman

*GB Bailey*  
GB Bailey (Apr 27, 2021 15:37 CDT)

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Mr. G.B. Bailey, Secretary

By: Nelline Dignum